

Web Application Guideline for International Students

If you would like apply by the web application system, please follow the instruction starting from next page.

Web Application Procedures

(1)How to Apply

Apply by Web【Complete all steps ①～⑤】

- ① Input your information on our university's online application page.
- ② Upload your application photo and necessary documents.
- ③ Check the application eligibility and the necessary documents
- ④ Pay the application fee.
- ⑤ Mail or submit in person the original copies of the proof documents you have uploaded by the designated deadline.

<Important>

Online application procedures are complete when you have input the information, uploaded the application photo and necessary documents, and paid the application fee. Prepare the photo and documents to upload beforehand.

Also, it is necessary to submit the original copies of the proof documents you have uploaded to the office in charge of graduate school admissions.

Note

- (1) If you must be checked for application eligibility, we will check prior to the application period.
Please submit the necessary documents to the office in charge of graduate school admission before the designated deadline.
- (2) The web application and fee payment must be completed during the “application period.”
The information you input online cannot be changed once you have uploaded the necessary documents.
- (3) When mailing the original copies of the proof documents you have uploaded, be mindful how many days it take for the postal service, and make sure that the package arrives during the designated period.

[Address for Submission]

Graduate Student Affairs Section (Med.), Kanazawa University
13-1 Takara-machi, Kanazawa, Ishikawa 920-8640, JAPAN

(2)How to input on the online application

You can input the necessary information on our university's online application webpage.

The online application webpage can be accessed our university website.

Flowchart of Web Application

1 Access the top page of Web Application

You can access the web application page from Kanazawa University website.

<https://www.univ-jp.com/kanazawa-gr-en/>

If you have questions about how to use the web application (including not receiving the "registration completed" message), contact the following office.

Web Application Help Desk	Hours: 10:00AM-6:00PM (excluding New Year's holidays)	TEL 050-3786-5124
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2 Input your request

Choose the graduate school, selection type, division, etc.

You can check the admission fee here.

A screenshot of a web application form titled "希望校種入力" (Request School Selection). It contains several dropdown menus for selecting graduate school, selection type, and division, along with a "希望校種" (Request School) field.

3 Input your personal information

Input the information following the instructions on the screen.

Be extra careful when inputting your name and address. If these are incorrect, you may not receive the entrance examination slip.

A screenshot of a web application form titled "個人情報入力" (Personal Information Input). It features a red warning banner at the top and several input fields for personal details, with red boxes highlighting specific areas.

4 Check the information and upload the necessary documents

Double check the information you have provided.

Also, upload the application photo.

(File Type : JPEG, JPG Recommended size : VGA (640×480))

5 Check the necessary documents

Refer to the application guideline to check the necessary documents.

You must upload the necessary documents as PDF or JPEG, JPG files.

6 The University will check your eligibility

The university will check your eligibility based on the information provided and the documents submitted.

After the university's check is complete, you will receive an e-mail about how to pay the Examination fees.

7 Input the payment information

You may select payment at a convenience store, by ATM, internet banking, or credit card. Select one.

◆ Only available for payment in Japan

Convenience Store

(Seven-Eleven, Lawson, Ministop, Familymart, Circle K Sunkus, Daily Yamazaki, or Seicomart)

Bank ATM 【Pay-easy】

Internet banking

◆ Can be used for payment in Japan or from overseas

Credit card

(VISA · Mastercard · JCB · AMERICAN EXPRESS · DinersClub)

For instructions on how to make the payment, check the "How to Pay the Examination Fees" page of the web application page.

8 Completing the application registration

Application Number (it is NOT the examination number) will be issued, so take note or print the webpage.

The application number will be necessary when checking your application information and mailing the application documents.

Also, if you choose to pay the fee using convenience store, ATM 【Pay-easy】 , or internet banking, you must also take note the Payment Number that is necessary for paying the Examination fees.

Application Number

出願登録完了

出願登録の受付が完了しました。
写真付き、このページに添付されている「支払方法」および「必要書類の準備」などの項目を確認して、
2. 申請書類を準備し、必要書類を添付してください。
出願料金を支払った後、出願手続きが完了したものとさせていただきます。

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出願番号 **318148**

このページには、必要書類の準備に必要な情報が記載されています。
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出願書類の準備

出願に必要な書類は以下の通りです。

1. 写真 1枚
2. 申請書 1冊
3. 手数料 1冊

Paying the Examination Fee

Examination Fee : 30,000JPY

However, if you will be a MEX I scholarship student or are a Kanazawa University master's student and an applicant to doctoral-level course, you do not need to pay the examination fee.

You must pay the Examination fee using one of the following methods.

For the information on how to make the payment, refer to the "How to pay the Examination Fee" page of the web application website.

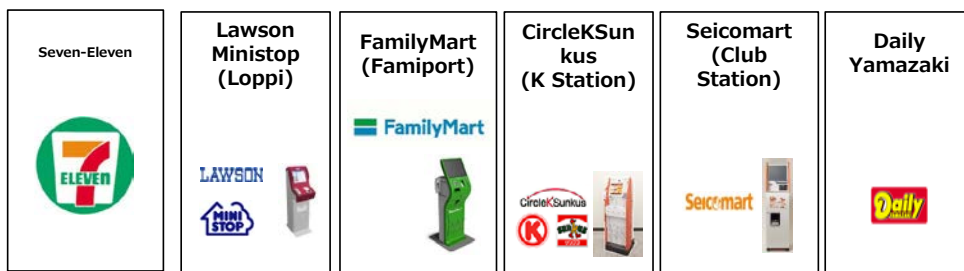
■ About the Transfer Fee

Transfer fees in paying the examination fee must be paid by the applicant.

① Convenience Store

Only can be selected for payment in Japan

<Steps to Pay> Payment will be made in cash. You may pay at the following stores.



Tell the store staff at the cashier that you wish to make "internet payment," and either give the printed "payment slip" or tell the staff the "payment slip number."

※If you did not print out the slip, you can just provide the payment slip number.

You will not use the copy machine in the store.

※The above procedures may change without prior notice.

②Bank ATM 【Pay-easy】

Only can be selected for payment in Japan

You can make the payment at the stores in the following list, where there is a Pay-easy mark on the ATM.

- Access the "List of applicable ATM" at the following page.
http://www.well-net.jp/multi/financial_list/index.html



<Steps to Pay>

Select either "Tax and Fees" or "Pay-easy"
Input "Receiving Institution Number" "Customer Number" and "Confirmation Number"
Choose either cash or cashing card and pay the Examination fee.

③Internet Banking

Only can be selected for payment in Japan

You can use internet banking of a City banks, regional banks, credit unions, credit cooperatives, labor banks, agricultural cooperatives, fishery cooperatives.

You must apply for the service at the bank.

Also, you can pay from Rakuten Bank, Japan Net Bank, Jibun Bank, or SBI Sumishin Net Bank. You must open an account at the bank beforehand.



<Steps to pay>

Open the application registration complete page.
Press the "Pay by Internet Banking" button.
Select the internet bank you are using and log-in.

④Credit Card

Can be selected for payment in Japan and from overseas.

You may use a credit card with any of the following logo.



You will provide the information on the credit card, so prepare the card prior to making application. You can only make one-time payment.

On a related note, the name on the credit card does not have to match the applicant's name. Check the maximum amount you can use on the credit card before making payment.

<Steps to pay>

Open the application registration complete page.
Press the "Pay by Credit Card" button.
Provide the credit card information following the instructions on the screen.

Mailing or submitting (in person) the application documents

If you are mailing from inside Japan, open the addressee label from the registration complete page, print it, and paste it on an envelope.

Put the application documents inside this envelope, and mail or bring in person to the office in charge of graduate school admissions.

When sending from overseas using EMS, etc., provide the addressee information as needed in addition to the label.

If you "do not have a printer," "will use a smartphone or a tablet pc," or "cannot print," write the content of the addressee label on the envelope.